

**Wicomico Public Libraries
Board of Trustees Bimonthly Meeting
Tuesday, December 20, 2022 at 4:p.m.**

In Attendance: Audrey Orr, Charles Dashiell, Esq., Malda Finch, PhD, George Demko, PhD, Pattie Tingle, Ryan Bass, Karen Treber, Esq., Shane Baker, County Council, and Michele Gregory, City Council

Staff in Attendance: Seth Hershberger, Cheryl Nardiello, Bobbi Schreiber, Kai'Rhys Lawrence, Anna Fenerty, Mishamma Fleuristin, Laura Toner, Stephanie Daisey and Aurelio Giannitti. Seth introduced Kai'Rhys as a new employee in the Mobile Services Dept. and Anna introduced Laura and Mishamma, new employees in the Youth Services Dept.

Previous Minutes: Mr. Dashiell offered a **Motion** to approve the minutes from the October 18, 2022 meeting. The motion was seconded by Dr. Finch and passed unanimously.

Ms. Orr went through the **Consent Agenda Reports: Donations, Statement of Financial Position, Statistical, Grant/Outreach, Communications/Programming** asking if there were any questions on each, individual report. Mr. Dashiell made a **Motion** to approve the **Consent Agenda**; it was seconded by Dr. Demko, and was passed.

Reports: Ms. Yahya was not available so Ms. Orr gave the **Friends** report, where she reminded all of the Light of Literacy Program that will be taking place on May 18, 2023. The focus will be on "digital literacy". In the absence of Dr. Schlehofer, head of the **EDI Committee**, Seth explained that her report is included in the meeting packet. He also read from an email from Dr. Schlehofer concerning **Library Legislative Day** on February 15, 2023 in Annapolis, MD. This event was discussed at the meeting of the Citizens for Maryland Libraries, which Dr. Schlehofer is a member of. While attending the Quarterly Meeting of the **ESRL Board**, Dr. Finch learned that the board is in the process of making changes to their governance structure. Seth delivered the **Director's Report** and Cheryl explained the **Head Administrator's** and the **monthly Budget Reports**. Mr. Bass brought a **Motion** to approve the Budget Report; it was seconded by Ms. Tingle and approved by all. Ms. Gregory relayed that the **City Council** has voted on and passed a citywide plastic bag ban which will go into effect on June 1, 2023. We have a new liaison from the **County Council**, Shane Baker. He had attended his first Council meeting earlier in the day.

Old Business: We have a contract on the property in Parsonsburg (**Pittsville relocation site**) and all the inspections have turned out well. The deadline for closing is in March and will be scheduled ASAP. The County Council has given the Library the funds allocated to them for fiscal years 2023 and 2024, through the CCIP, this year in order to purchase our new building in Parsonsburg. The major part of the **Sarbanes Furniture Project** has been completed although we still have more furniture to be added that should be arriving in January. The Library Lockers have been being used more than last month and we are planning another location in Bivalve, MD. The Board Packet this month contains updates on the Library's **Strategic Plan** and information on goals that have been met or progress has been made towards goals.

New Business: The final report has been received from **BEACON** and showed similar needs as to those that the library is addressing in the Strategic Plan. Aurelio gave the details of the money raised during **Giving Tuesday**. The money raised will be used to launch the Library Locker in Bivalve. The **WPL Annual Survey** report gives details about circulation, programming and meeting room stats and compares these to the previous

years. This information helps to see where we have been and how various aspects appear to be trending.

Ms. Treber brought a **Motion to adjourn** the meeting at 5:40pm. Dr. Demko seconded the motion and it was agreed to

Next Meeting will be Tuesday February 21, 2023, at 4:00 p.m.

Respectfully Submitted:



Dr. George Demko, Secretary