

WICOMICO PUBLIC LIBRARY

DISPLAY/EXHIBIT APPLICATION



Thank you for your interest in displaying/exhibiting at the Wicomico Public Library. Please review the Library's display/exhibit guidelines and take a self-guided tour of the Paul S. Sarbanes Branch prior to applying so that you are familiar with the available space and size limitations.

The artist/exhibitor must coordinate dates for hanging and removing art through the Library's Adult Services Department. Installation may occur on or after the first day of the exhibiting month and removal must take place by the last day of the month. Artist/exhibitor is responsible for hanging their materials. Library staff is not available to assist.

The artist/exhibitor is responsible for the set up and removal of the exhibit/display in a timely manner. No thumbtacks or adhesives may be used on the Art Wall. The Library will provide hooks for hanging work. All descriptive labels should be affixed to the frames, not to the wall.

Display/Exhibit must include one small sign (8 ½ x 11 inches) with the artist's name(s) and contact information. Prices may be posted on items while on display; however the Library will not act as a sales agent for items while on display. Items sold during the exhibit/display may not be removed before the exhibit's closing date.

If you require assistance completing this application, or have any questions about the application process, please contact Rubab Azeem by phone at (410)-749-3612 x134 or via email at razeem@wicomico.org

NAME (Please include your current/chosen name):			
MAILING ADDRESS			APT. #
PO BOX	CITY	STATE	ZIP CODE
EMAIL		PHONE	
I have read and understand the Library policy for use of display/exhibit space. I hereby release the Wicomico Public Library, their Board of Trustees and Wicomico County from any liability for injury or damages, destruction, loss or theft of item(s) that may occur during the exhibit/display period or during installation or removal or exhibit/display.			
SIGNATURE:		DATE:	
ARTWORK			
Title of Exhibit:		Medium of Artwork (oil, watercolor, photography, etc.).	
Exhibit Date:			
Sample Images: Please email 2 samples (.jpeg images) of artwork at razeem@wicomico.org [Application missing sample images will not be considered]			
Brief Description of Artwork (2-3 sentences):			
STAFF USE ONLY			
EXHIBIT DATES:	SET UP DATE:	TAKE DOWN DATE:	