

**Wicomico Public Library  
Board of Trustees Bimonthly Meeting  
Tuesday, February 18, 2025 at 4:00p.m.**

**In Attendance:** Audrey Orr, Farah Yahya, Chip Dashiell, Esq., Pattie Tingle, Michele Canopii, PhD, Maida Finch, PhD, Chelsye Phillips-Hutton, Freddie Mitchell, and John Cannon, County Council. **Attendance on Zoom:** Dr. Bernadette Fouche, Brian Bergen-Aurand, PhD, Seth Hershberger, Director

**Previous Minutes:** Ms. Phillips-Hutton made a Motion that the minutes of the December meeting be approved; Dr. Canopii seconded the motion, and it was unanimously approved. **Reports:** Mr. Dashiell went through the **Consent Agenda Reports: Usage & Programs, Grants/Outreach and Donations Reports** asking if there were any questions on each individual report. Ms. Orr made a Motion to approve the Consent Agenda; it was seconded by Dr. Finch and was passed. In the future, the Donations Report will be encompassed within the Friends Foundation. Seth spoke about the Friends Foundation beginning its Capital Campaign with individual members approaching potential donors and Cheryl reviewed their most recent financial reports.. Cheryl provided an update on the flooding that occurred in the Library at the end of January due to the power outage and subsequent overheating of the boiler. The HVAC Company was brought in to reset the boiler system after the power outage and apparently missed the fact that the temperature on the boiler was set 100 degrees higher than it should have been, causing the pipes to burst. The Library did not make a claim with the insurance company because the cost of the repairs is below what our deductible would be. Seth will ask that the HVAC company not bill the library for repairs that resulted from their error. Seth explained the Directors Report and Cheryl delivered the Assistant Director's Report and the monthly Financial Reports. Ms. Yahya raised a Motion to approve the Financial Statements; it was seconded by Ms. Phillips-Hutton and approved by all. John Cannon reported on happenings at the County Council, the bill for the kennel legislation has been adjusted, and the airport improvement delay appears to be temporary. They are working on the Budget and the Capital Improvement Plan.

**Business:** Ms. Phillips-Hutton brought a Motion to approve the First Reading of the FY2026 Budget. Ms. Tingle seconded the Motion, and it was unanimously approved. Seth reviewed the Maryland Public Library Survey as it reflects the areas we need to address. Ms. Orr brought a Motion to advance to the County Council the proposal that the new library branch in Parsonsburg be named after Lewis R. Riley, former Maryland Secretary of Agriculture. Ms. Yahya seconded the motion, and it was passed. Seth gave a brief update on the progress of the Parsonsburg project and the Shumaker project. Dr. Finch brought a Motion to Adjourn the meeting at 5:30 pm. Ms. Tingle seconded the motion, and it passed unanimously. Next Meeting will be Tuesday, April 15, 2025, at 4:00 p.m.

**Respectfully Submitted:** Pattie Tingle  
Pattie Tingle, Secretary