

**Wicomico Public Library
Board of Trustees Bimonthly Meeting
Tuesday, December 17, 2024, at 4:00p.m.**

In Attendance: Audrey Orr, Farah Yahya, Chip Dashiell, Esq., Pattie Tingle, Michele Canopii, PhD, Maida Finch, PhD, Michele Schlehofer, PhD, Dr. Bernadette Fouche, Freddy Mitchell, Chelsye Phillips-Hutton, Brian Bergen-Aurand, PhD, John Cannon, County Council and Michele Gregory, City Council.

Staff in Attendance: Seth Hershberger, Cheryl Nardiello, Aurelio Giannitti, Kerry O'Donnell, Vicki Talbott and Stephanie Daisey.

The Board welcomed three new members of the Board of Trustees: Bernadette Fouche, Freddy Mitchell and Chelsye Phillips-Hutton and they each gave a few words of introduction.

Previous Minutes: Dr. Canopii made a **Motion** that the minutes of the February meeting be approved; Ms. Orr seconded the motion, and it was unanimously approved. Brian and John from PKS gave a report on the audit that was performed in August 2024, and they reported that our records are in good order and the library is in sound financial condition. **Reports:** Mr. Dashiell brought up the **Consent Agenda Reports: Donations, Usage & Programs and Grants/Outreach Reports** asking if there were any questions on each individual report. Ms. Yahya made a **Motion** to approve the **Consent Agenda**; it was seconded by Ms. Tingle and was passed. In the future, all donations will be handled by the Friends Foundation so we will no longer have a "Donations Report". Aurelio explained a new approach that we are taking regarding the **Community Foundation of the Eastern Shore** by applying for operational funding. This approach requires approval of the Board after which a Letter of Intent will be sent in January and an application in February to CFES. Dr. Finch brought this **Motion**; it was seconded by Dr. Bergen-Aurand and approved by all. Seth gave a brief report on the Friends Foundation's recent activities and plans for the immediate future. Dr. Finch brought a **Motion** to approve the appointment of **Britta Holloway** to the Friends Foundation Board. Dr. Canopii seconded the motion, and it was unanimously approved. Dr. Schlehofer reported on the **EDI Committee and the CML Board**. Ms. Orr gave an update regarding the **Nominating Committee** and mentioned that the Board will have to replace two members in July. Dr. Finch shared the latest information about the **ESRL Board**. Seth introduced the members of the Library staff attending the meeting and the Board Members each shared a few words of introduction to benefit the new Board members. Seth delivered the **Director's Report**. Michele Gregory informed the board of the latest activities of the **City Council**. John Cannon shared that the **County Council** is proposing a 2-million-dollar upgrade to the Civic Center and the improvements to the airport are coming along including a new mechanic's training center. Cheryl explained the **Assistant Director's and the Financial Reports**, Ms. Tingle brought a **Motion** to approve the **Financial Reports**; it was seconded by Dr. Bergen-Aurand and passed unanimously.

Business: Dr. Canopii brought a **Motion to approve new revisions to the Capital Improvement Plan FY2026-FY2030**. Ms. Orr seconded the motion, and it was carried. Ms. Orr introduced a **Motion to approve a Contingency Fund of \$25,000** for the Parsonsburg Project. The \$25,000 would come from the Library Reserves. Dr. Bergen-Aurand seconded the motion, and it passed. Ms. Yahya brought a **Motion to accept the donation of \$8,600** from Joanne Jackson in exchange for the **naming rights of a Children's Activity Room** at the Parsonsburg Branch. Dr. Canopii seconded the motion, and it was unanimously approved. Dr. Bergen-Aurand introduced a **Motion to accept the donation of \$12,000** from Mr. and Mrs. Joseph Holloway in exchange for the **naming rights of a Multipurpose Meeting Space** at the Parsonsburg Branch. Ms. Tingle seconded the motion, and it was approved unanimously.

Meeting Adjourned by Consensus at 5:40pm.

Next Meeting will be Tuesday, February 18, 2025, at 4:00 p.m.

Respectfully Submitted:


Pattie Tingle, Secretary